

# ADMISSION HANDOUT FOR MANAGEMENT PROGRAMS - 2023

## 1. INTRODUCTION

The School of Business Management (SBM) of SVKM's NMIMS, Deemed to be University (as per UGC Norms), one of India's premier business schools is situated in Mumbai - the financial hub and nerve Centre of the country.

A dynamic curriculum designed in conjunction with academics and industry practitioners, provides them with the opportunities to master new skills and explore varied perspectives, through case study method as its chief pedagogical tool to bring to the classroom real-world business scenarios, SBM has an abundance of intellectual capital in the form of faculty members who are renowned in their respective fields and are committed to creating a dynamic learning environment.

This booklet gives information about the Admission Procedure and criteria for the following full time MBA - Mumbai / Bengaluru / Jadcherla (Hyderabad) / Navi Mumbai / Indore / MBA HR Mumbai/ /MBA Pharmaceutical Management Mumbai /MBA Business Analytics Mumbai / MBA (Digital Transformation) Mumbai Programmes for academic year commencing from 2023-2024.

Sr. No.	Name of the program	Campus	No. of Seats*
1	MBA (programme having concentration in any one of the following areas: Finance/Marketing/Operations & Decision Sciences)	Mumbai	600
2	MBA Human Resource	Mumbai	120
3	MBA - Business Analytics	Mumbai	120
4	MBA (Digital Transformation)	Mumbai	60
5	MBA Pharmaceutical Management	Mumbai	120
6	MBA	Bengaluru	240
7	MBA	Jadcherla (Hyderabad)	240
8	MBA	Navi Mumbai	180
9	MBA	Indore	120
	<b>Total</b>		<b>1800</b>

\*30% Seats in the MBA Programs of NMIMS will be offered to Female candidates

## 2. STEPS TO BE FOLLOWED

**Step 1: Registration at NMAT by GMAC™:** Visit [www.nmat.org](http://www.nmat.org) to register online and complete registration process by paying registration fee. Please remember your NMAT by GMAC™ registration number. It is mandatory to complete the NMAT by GMAC™ test registration and payment before proceeding for the NMIMS application.

**Step 2: Registration at NMIMS:** Visit [www.nmims.edu](http://www.nmims.edu) enter your NMAT by GMAC™ registration number, and complete the application process. Without the registration number you will not be able to fill up NMIMS application form. Complete the application process by paying the registration fees (as applicable). The registration fee is non-refundable. Candidate have to register only once and the main application scores will be used for further selection process.

**Register with NMIMS before your scheduled date of exam for your candidature to be accepted at NMIMS.**

**Note: Candidates are requested to register for NMIMS before NMAT by GMAC™ examination for eg if NMAT by GMAC™ examination is scheduled on 9<sup>th</sup> October 2022, candidate is required to register on or before 8<sup>th</sup> October 2022**

Candidate has to give the program preference in the NMIMS Registration form and the final program preference will be taken after the shortlisting. Minimum 5 program preference has to be mentioned by the candidate in the registration form. After payment a PDF of the application form is generated on the dashboard. It is candidate's responsibility to check this PDF. Preference given by candidate in online registration form is for informational only. Preference entered after shortlisting will be considered for merit list. Candidates are advised to check the information entered in the online registration application form very carefully while registering and again before submitting the application, as they will not be allowed to make any changes after submitting the application.

**To be eligible for shortlisting the candidate should have done both the above mentioned steps and appeared for the examination.**

The schedule & Application charges for NMIMS applications are as under:

Event	Start	End	Registration charges (Non-Refundable)
NMIMS Application	Monday 1st August , 2022	Monday, 31st October, 2022	Rs.2600 /- plus applicable taxes –online only

**NMIMS accepts score of the first NMAT examination attempted by the candidate**

### 3. ELIGIBILITY CRITERIA FOR ADMISSION 2023-2025

Sr.	Name of the program	Eligibility Criteria
1	MBA Mumbai / Bengaluru / Jadcherla (Hyderabad) / Navi Mumbai / Indore / MBA HR Mumbai	Bachelor's Degree in any discipline from a recognized University with <b>minimum 50% marks</b> in the aggregate.  * Sub clauses <b>3.1 to 3.6</b> are also applicable.
2	<b>MBA - Business Analytics, Mumbai</b>	The MBA - Business Analytics Mumbai, applicants shall have Bachelor's Degree in Engineering, Mathematics, Statistics, Commerce or Economics with <b>minimum 55% marks</b> in the aggregate. & Mathematics/Statistics as compulsory subject. Having relevant industry work experience of at least one year would be an added advantage  * Sub clauses 3.1 to 3.6 are also applicable.
3	<b>MBA (Digital Transformation), Mumbai</b>	Bachelor's Degree in Engineering (Any stream) /MCA, /B.Sc. (IT)/ B.Sc. (Computer Science)/ BSc. (Electronics)/ BSc. (Physics)/ BSc(Maths)/ Any other graduate degree with Mathematics as compulsory subject. <b>Minimum pass marks 55% in aggregate</b> plus minimum two-year years of industry experience is desirable  * Sub clauses 3.1 to 3.6 are also applicable.
4	<b>MBA Pharmaceutical Management, Mumbai</b>  Selection process is separate (Mumbai Campus)	Bachelor's or Master's Degree in Pharmacy, Life Sciences, Medical Technology & Biotechnology, and MBBS, BDS, BHMS, BAMS, Food Nutrition and Dietetics, Pharmaceutical Chemistry and Technology, Pharmaceutical and Fine Chemicals Technology, Microbiology, Biochemistry, Bioengineering, B.Tech. Bio-Tech./Bio-Medical or B.E. Bio-Tech./Bio-Medical from a recognized University with minimum <b>50% marks</b> in the aggregate.  Candidates working in Pharmaceutical Companies or with work experience in healthcare sector can also apply subject to meeting the above qualification criteria.  * Sub clauses 3.1 to 3.6 are also applicable.

**Note 1:** As per University Grants Commission (UGC) notification - F. No. UGC/DEB/2013 dated 14.10.2013– "Degrees / Diplomas / Certificates awarded for programmes conducted by the Open & Distance Learning (ODL) institutions, recognized by Distance Education Council (DEC) (erstwhile) and UGC, in conformity with UGC Notification on specification of Degrees should be treated as equivalent to the corresponding awards of the Degree / Diploma / Certificate of the traditional Universities / Institutions in the country".

**Note 2:** AIU certificate is mandatory for those candidates who have completed their graduation from overseas Universities.

- 3.1 : For all the full time programs, candidates who are appearing for the final examination of their Bachelor's degree are eligible to apply. Provisional admission is subject to clearing the final examination of their Bachelor's degree with stipulated aggregate marks and selected candidates must produce all the necessary documents, in original, within the given stipulated time.
- 3.2 For all the Full Time programs, candidates having two and more years of post-qualification work experience will be preferred.
- 3.3 The candidate must have appeared for all his subject(s) / exams **before the commencement of the respective program (s) of NMIMS (Deemed to be University)**. The examination of none of the subjects should be held after the commencement of the respective course. Also the candidate should be declared pass in all the above referred subjects (s) / examinations by the University from where he / she is graduating from, with minimum stipulated marks in the aggregate. However, in case the candidates' graduating University schedules the final year / semester / trimester examination/s (as applicable) during / after the commencement of the respective program the candidates' candidature may be considered subject to NMIMS (Deemed to be University) discretion.
- 3.4 At the time of admission, candidate has to produce semester-wise / trimester-wise / consolidated (only if individual mark sheets are not issued by University / Institute) mark sheets of all years of the college from which he/she is graduated. In case of internet copies of mark sheets, attestation by Principal with official seal is mandatory.
- 3.5 The candidates, who have passed or, have appeared for graduation examination from a University where Grade Point Average is given, must produce the equivalent percentage for the GPA/CGPA obtained in writing from the University concerned.
- 3.6 It is sole responsibility of the candidate to ascertain whether they possess the necessary and requisite qualification for the admission at NMIMS, as verification of the documents is done at the time of final admission only.

## 4 SELECTION PROCESS

**Stage 1:** NMAT by GMAC™ test is a mandatory test for applying to the following NMIMS University programmes viz

1. MBA - Mumbai / Bengaluru / Jadcherla (Hyderabad) / Navi Mumbai / Indore
2. MBA HR Mumbai
3. MBA Business Analytics Mumbai
4. MBA (Digital Transformation) Mumbai
5. MBA Pharmaceutical Management Mumbai

For more information about the test, please visit [www.nmat.org](http://www.nmat.org).

The score of the NMAT by GMAC™ Test for all the NMIMS applicants will be submitted by GMAC electronically to NMIMS (Deemed to-be- University).

**Stage 2:** Shortlisting based on NMAT sectional and total score will be done. The call letter will be declared on the candidate's dashboard.

The 2<sup>nd</sup> Stage of selection process will be managed by NMIMS for the shortlisted candidates. There could be a psychometric test or Written Analytic test along with personal Interview. The details will be informed subsequently. This will be an offline process. Please carry your NMAT by GMAC score card.

Call letter will neither be emailed nor sent by post.

Weightage will be given to academic performance and work experience also.

4.1 The final merit list will be prepared on the basis of the application data in terms of academic marks obtained, work experience, marks obtained in NMAT by GMAC™ and marks obtained in the second stage of the selection process.

4.2 The selection criteria will be based on merit only. Decision regarding cut-off of the merit list will solely lie with NMIMS. Those candidates who have applied for more than one Programme / Campus in their application forms, their selection will be based on the merit score and preferences obtained by them as well as on the availability of the seats in the respective Programme. In this regard, the decision of the NMIMS shall be final and undisputable and shall be binding on all concerned.

#### 4.3 DOCUMENTS REQUIRED AT THE TIME OF ADMISSION (Scanned copies Only)

- 10<sup>th</sup> Mark sheet & Passing Certificate
- 12<sup>th</sup> Mark sheet & Passing Certificate
- Degree Mark sheet (for 1,2,3,4 ..... years), separately for each semester/ trimester. Only if separate mark sheets are not issued by the University / Institute consolidated mark sheets will be accepted. For details regarding the same please refer clause 3.4
- Degree Certificate
- Provisional Degree certificate/ Passing Certificate
- Post Graduate Degree Mark sheet, wherever applicable
- Post Graduate Degree Certificate, wherever applicable
- AIU Certificate (University Equivalence) is mandatory for those candidates who have completed their graduation from Overseas Universities.
- Migration Certificate
- Eligibility Certificate (If required)
- Work Experience Certificate
- Medical Fitness Certificate (In Original signed by Registered Medical Practitioner)
- Mediclaim Policy

At the time of admissions self-attested photocopies are to be uploaded and original/s documents will be required for verification during program commencement. The original/s documents are to be submitted by stipulated dates (as applicable).

4.3 It is the sole responsibility of the candidate to check whether he/she is eligible for the respective Program as per the eligibility criteria of the programs they are applying to.

4.5 Candidates are advised to visit the NMIMS website [www.nmims.edu](http://www.nmims.edu) to know the details of various steps of selection process. All communication to the candidates will be through NMIMS website only.

## 5. FEES

The Fees for academic year 2023-2024 will be informed in the offer letter. However, fees for academic year 2022– 2023 for MBA / MBA HR Program was Rs. 11,95,000/-, MBA Pharmaceutical Management were Rs. 7,00,000/-, MBA Bangalore / Hyderabad & Navi Mumbai were Rs. 9,02,000/-, Indore were 7,50,000/- MBA Business Analytics were Rs. 9,02,000/-, & MBA Digital Transformation were Rs. 8,52,000/- (this is for information only).

## 6. REFUND OF FEES IN CASE OF WITHDRAWAL / CANCELLATION OF ADMISSION

For cancellation/ withdrawal of admission: Withdrawal /cancellation means voluntary withdrawal/cancellation by candidate for any reason. Please visit NMIMS website for online admission cancellation process: <https://upload.nmims.edu/admission/cancellation/>

### REFUND RULES

If a student chooses to withdraw from the program of study in which he / she is enrolled, the institution shall follow the following five-tier system for the refund of fees remitted by the student.

Sr.No.	Percentage of Refund of Aggregate fees*	Point of time when notice of withdrawal of admission is served to the Institute
(1)	100%	15 days or more before the formally-notified last date of admission
(2)	90%	Less than 15 days before the formally-notified last date of admission
(3)	80%	15 days or less after the formally-notified last date of admission
(4)	50%	30 days or less, but more than 15 days, after formally-notified last date of admission
(5)	00%	More than 30 days after formally-notified last date of admission

\*In case of (1) in the table above, the HEI concerned shall deduct an amount not more than 5% of the fees paid by the student, subject to a maximum of Rs. 5,000/- as processing charges from the refundable amount.

Note: Candidates to refer Important Dates of the respective programme.

**Important Note:**

- a) If at any stage, it is found that a candidate does not satisfy the eligibility criteria or the information furnished by him / her in the online registration is incorrect, his/her application for the admission to the programme, even if selected and fees paid, will stand cancelled and fees forfeited. The registration fee is non-refundable.
- b. Canvassing, in any form for admission will disqualify the candidate.
  - a. All matters of dispute will be subject to the legal jurisdiction of Mumbai only.

There is NO 'Management Quota' at NMIMS for MBA Programs. If you receive any E-Mail / SMS related to it, consider it as Fraudulent. Beware of such activities and do not entertain any monetary transactions.

**7. IMPORTANT DATES**

Sr. No.	Activity	Important Dates
1	Application Start Date	Monday, 1 <sup>st</sup> August 2022
2	Application End Date	Monday, 31 <sup>st</sup> October, 2022
3	2 <sup>nd</sup> Stage of selection process	Dates will be declared later
4	Merit list	
5	Fee Payment dates	

NMIMS reserves the right to make any change in the above mentioned dates and candidates are advised to visit the NMIMS website periodically to note changes, if any.

**8. CONTACT INFORMATION****NMIMS Admission/Application / Technical related queries**

- (a) Toll Free No.: 18001025138 – Monday to Saturday (except public holidays) Time: 09:00 – 18:00 hrs
- (b) For any support and assistance kindly login to dashboard <https://apply.nmims.edu> & raise query in my query section